

**PS3 PTA Arts Committee**  
**Scientist / Artist in Residence Program**  
**S/AiR 2013-2014**

**S/AiR Program** - The S/AiR program is designed to provide teachers an opportunity to bring scientists or artists into their classrooms to enrich, and help develop a specific part or parts of the classroom curriculum through science explorations, theatre arts, visual art, music, or movement.

**Proposal** - The proposal should include the description of a project, how it supports the classroom curriculum, and a description of how it will be presented or shared with the school community, other classes, and parents. Submit proposals directly to Lisa, any time of year, but no later than March 31, 2014. Upon approval from Lisa, proposals will be passed to Arts Committee for review of participating scientist/artist or organization selected to verify that they meet requirements to receive S/AiR funds.

Teacher(s) \_\_\_\_\_ Room \_\_\_\_\_ Grade \_\_\_\_\_

**Project Description**

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**Presentation Description**

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**Scientist / Artist / Organization** - Any individual Artist or Scientist receiving S/AiR funds must be paid through an entity such as a nonprofit, or a for profit entity such as a corporation or L.L.C. Please supply the E.I.N. number (Tax I.D. #) of the entity that will be receiving the check on invoices.

**Teaching Artist / Scientist**

Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**Organization / Entity**

Name \_\_\_\_\_

Contact \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

EIN # \_\_\_\_\_

**Financials** - The sum of service fee and materials cost are not to exceed **\$1100** in S/AiR funds. Material costs may be reimbursed directly to teacher or Artist/Scientist only with a reimbursement form and copies of receipts. Please submit invoices and reimbursement forms directly to S/AiR Program. Place in S/AiR mail slot at top of mailboxes in office or mail to:

**Att: S/AiR Program, Tara Rochkind**  
**C/O PS3 John Melser Charrette School**  
**490 Hudson St New York, NY 10014**

**Service fee**

Rate/hour or workshop (please specify) \_\_\_\_\_

#Hours/week \_\_\_\_\_

#Weeks \_\_\_\_\_

**Total Service cost** \_\_\_\_\_

**Materials cost** \_\_\_\_\_

**Total Project cost** \_\_\_\_\_

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**Schedule**

Project / Workshop dates \_\_\_\_\_

Presentation time and place \_\_\_\_\_

**Teacher(s)**

Name (1) \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Name (2) \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

**Approval Signatures**

Principal

Lisa Siegman \_\_\_\_\_ Date\_\_\_\_\_

PTA Co-Presidents

Dana Abraham / Henry Sidel \_\_\_\_\_ Date\_\_\_\_\_

Arts Committee Chair

Amy Egan / Karen Shapiro \_\_\_\_\_ Date\_\_\_\_\_

**It would be greatly appreciated if teachers could provide some form of photo documentation of the project on disk for record and future reference, upon completion of project. Thank you.**

**Please address any questions or concerns to the following, or place a note in S/AiR mailbox in office.**

Tara Rochkind (kytr@verizon.net) tel: 646-825-1898

Patricia Laraia (plaraia@hotmail.com) tel: 646-354-0034